Employee Registration at Four*Forty*Four South Flower

Welcome to Four*Forty*Four South Flower! To help with your transition to the Building, please use this form at the time of your move to request Building access cards for each employee. In addition, by typing "Yes" under Visitor Registration, you are allowing a particular employee to pre-register visitors online to allow them access to your Suite. By typing "Yes" under Work Order System, you are allowing individuals to place requests for work orders in the space. Please be advised that these individuals will also be able to place and approve chargeable work orders. Either system will require the e-mail address of the selected employee. Should you have any questions, please do not hesitate to call the Office of the Building at 213.624.3229.

Employee Name	Visitor Registration	Work Order System (chargeables included)	Email Address (Only required if authorized for Visitor Registration or Work Orders)